

Transfer Authorization for Registered Investments

(RRSP, LIRA, LRSP, RRIF, LRIF, LIF, RLIF, RLSP, PRIF, TFSA)

This form can be used for transferring the registered plans listed above **except** (1) RRIF to RRSP transfers, (2) RRIF or RRSP to TFSA Transfers, (3) transfers due to death and (4) transfers due to marital breakdowns.

Please note: The data entered on this form may be scanned and stored electronically. Please print neatly in the spaces provided to ensure completeness, accuracy and machine readability.

**A:
Client
Identification**

Last Name of Account/Policy Holder										First Name										Initial	
Address																					
City						Province						Postal Code									
Social Insurance Number				Home Telephone Number				Business Telephone Number													

**B:
Receiving
Institution
Information**

Receiving Institution Name HSBC InvestDirect A division of HSBC Securities (Canada) Inc. 250 YONGE STREET, SUITE 1900, PO BOX 19 TORONTO, ONTARIO M5B 2L7	Contact Name: Account Transfers Department FAX NUMBER: (416) 542-2333
Client Account/Policy Number	Group Plan Number (if applicable)

FINS #: T080	DTC #: 5008	DEALER #: 7695
CUIDS: NBCS	CLEARSTREAM BANKING #: 93044	REP CODE: _____
FEDWIRE: ABA #021000018		

REGISTERED TYPE:		Investment Instructions:	
<input type="checkbox"/> RRSP	<input type="checkbox"/> RRIF	Investment Name	Symbol
<input type="checkbox"/> Spousal RRSP	<input type="checkbox"/> Spousal RRIF		%/ \$ Amount
<input type="checkbox"/> LIRA	<input type="checkbox"/> LRIF		\$
<input type="checkbox"/> LRSP	<input type="checkbox"/> LIF		\$
<input type="checkbox"/> PRIF	<input type="checkbox"/> RLIF		\$
<input type="checkbox"/> RLSP	<input type="checkbox"/> TFSA		\$

**C:
Client Direction
to Relinquishing
Institution**

Relinquishing Institution Name	
Address	
City	Province
Postal Code	
Group Plan Number (if applicable)	Client Account / Policy Number

Transfer: (check one box only for asset transfer instructions and an additional box if asset list is attached)

This area must be completed 

All in Kind (as is)
 All in cash*
 Cash balance only as at date of transfer by Relinquishing Institution
 All assets*, but mixed in cash and in kind, see list below or check here if list attached
 Partial*, see list below or check here if list attached

***Please refer to statement in bold in Client Authorization section below.**

<input type="checkbox"/> In Kind OR <input type="checkbox"/> In Cash	<input type="checkbox"/> Dollars <input type="checkbox"/> Units/Shares	Investment Amount	Symbol and/or Certificate Number or Policy Number
		Investment Description	
<input type="checkbox"/> In Kind OR <input type="checkbox"/> In Cash	<input type="checkbox"/> Dollars <input type="checkbox"/> Units/Shares	Investment Amount	Symbol and/or Certificate Number or Policy Number
		Investment Description	

FOR USE BY DELIVERING INSTITUTION
Delay Delivery Unit
D D M M Y Y Y Y

Delay Delivery Unit
D D M M Y Y Y Y

**D:
Client
Authorization**

I hereby request the transfer of my account and its investments as described above.
***WHERE I HAVE REQUESTED A TRANSFER IN CASH, I AUTHORIZE THE LIQUIDATION OF ALL OR PART OF MY INVESTMENTS AND AGREE TO PAY ANY APPLICABLE FEES, CHARGES OR ADJUSTMENTS.**

Signature of Account Holder	Date	Irrevocable Beneficiary: I consent to the transfer of the account.
		Signature of Irrevocable Beneficiary (if applicable)
		Date
		(For locked-in plans) Spouse: I consent to the transfer of the account.
		Signature of Spouse (if applicable)
		Date

**E:
For use By
Relinquishing
Institution Only**

Registered Type: RRSP LIRA LRSP RRIF Qualified Non-qualified PRIF
 RLIF RLSP TFSA LRIF LIF Federal LIF Old LIF NewLIF

Spousal Plan: No Yes - If yes, Last Name _____

First Name _____ Initial _____ Social Insurance Number _____

• The default is "unisex," if sex-distinct, check here • Current year's investment earnings to date: \$ _____

• If spousal waiver/consent form attached, check here

Locked In: No Yes If yes, locked-in confirmation attached Locked-in Funds \$ _____ Governing Legislation _____

Contact Name _____ Telephone Number _____ Fax Number _____

Authorized Signature _____ Date D | D | M | M | Y | Y | Y | Y

ACCOUNT TRANSFER CLIENT DISCLOSURE

In our business we are dedicated to continually improving Client Service. This Client Disclosure and informational document was developed to help you understand the account transfer process. **It is important to read this document carefully before signing Section D, called CLIENT AUTHORIZATION on this Account Transfer form.** Should you have any questions after reading this document, please be sure to address your inquiries with your Receiving Institution's Investment Representative.

What is the difference between IN CASH and IN KIND?

In Cash means that all your assets which are not currently in liquid form are to be liquidated, sold, redeemed, etc. in order that your account can be transferred to the Receiving Institution in the form of cash.

IT IS IMPORTANT TO NOTE THAT IF YOU HAVE INDICATED AN IN CASH TRANSFER OF YOUR ACCOUNT, THE TRADES WILL BE EXECUTED AT MARKET. THE TRADES WILL BE PLACED ON A BEST EFFORTS BASIS SUBSEQUENT TO THE RECEIPT OF THE TRANSFER FORM AND ARE SUBJECT TO NORMAL COMMISSION CHARGES. IN ORDER TO AVOID DELAYS, YOU MAY PLACE THE TRADES YOURSELF WITH THE DELIVERING INSTITUTION AT THE TIME OF SIGNING THIS TRANSFER FORM.

In Kind means that you want the account transferred, **as is**. If you hold investment products and a cash balance, then the investment products may be transferred as well as the cash balance in their current state.

How long will my transfer take?

The time required to completely transfer your account will for the most part depend on the type of account you are transferring and the type of investment products you currently hold. Please note that all your assets may not all be transferred at exactly the same time.

Registered Accounts

Under current Investment Industry Regulatory Organization of Canada regulations, this type of transfer may **take between 12-25 business days from the time of receipt by the Delivering Institution**, with the exceptions listed below. As an Industry, we are currently amending the regulations governing this timeline, as well as developing new systems to improve efficiencies and expedite this transfer process.

Locked In Accounts:

These plans generally take longer to transfer, as additional documents are required in order for the Receiving Institution to administer the account, as set out under the various Provincial and Federal Legislations. It is **IMPORTANT to ensure that the account opened at your new firm is opened as LOCKED IN, and under the same Provincial or Federal Legislation as your current account.** Failure to do so may cause a delay in the transfer of your account.

Spousal Accounts:

These types of plans may **take 12-25 business days**, as long as you ensure that the account **opened at your new firm is opened as a SPOUSAL account.** Failure to do so may cause a delay in your transfer.

RRIF Accounts:

RRIF account transfers may exceed regulatory time frames as the Delivering Institution is generally required to pay to the client, the full year RRIF Minimum Payment. This must be done before the transfer can be processed. **Please ensure that there are sufficient funds in your RRIF account to cover the minimum payment to avoid a delay.**

Types of Investment Products

Mutual Funds:

Currently, mutual fund products take longer to fully transfer and may result in a possible delay into your new account, due to the requirement of re-registering the mutual fund at the Fund Companies. **On average mutual funds require 5-10 business days to transfer from the time the mutual fund power of attorney is received** by the Receiving Institution.

Guaranteed Investment Certificates & Term Deposits:

Generally, a Guaranteed Investment Certificate (GIC) **is not transferable IN KIND (as is) prior to the maturity date.** Most GIC's must be transferred IN CASH upon their maturity. There are some exceptions, please check the terms and conditions with the Institution which currently holds your investment.

Other Investment Products:

There are many other investment products which may be non-transferable, non-redeemable or subject to other delays. Some of these products include Mortgages, Foreign Securities, Non-transferable Bonds (minimum denomination requirements).

Rejected Transfers:

An account transfer request may be rejected by the Delivering Institution for a number of reasons, such as, insufficient funds to cover fees, locked in confirmations required, account not in good standing, i.e. undermargin, short position(s), etc. If for any reason your transfer has been rejected by the Delivering Institution, they may return the transfer to the Receiving Institution unprocessed. **When the rejection has been rectified, the transfer process may begin again and the Delivering Institution may then have 12-25 business days, from the date of receipt of the transfer documents to process the transfer.**

How much will it cost to transfer my account?

Transfer Fees:

Most Institutions charge a Transfer Out fee of which the cost will vary.

Administration Fees:

All Institutions charge Self-Directed Administration Fees of which the cost will vary. It is **IMPORTANT to ensure that you have sufficient funds available in your account at the Delivering Institution to cover transfer and administration fees, or the Delivering Institution may reject the transfer unprocessed, thus causing a LENGTHY DELAY.**